*Date*

*Name and address*

**LETTER OF APPOINTMENT - PRINCIPAL DESIGNER**

Dear \*\*\*\*\*,

In accordance with the requirements of Regulation 5(1) of The Construction, Design and Management Regulations 2015 (CDM 2015), in my role of Client representative, on behalf of National Theatre of Scotland, I hereby appoint youas Principal Designer for the production of *……………………*

National Theatre of Scotland acknowledges its obligations in accordance with CDM 2015*.*

Would you please confirm receipt of this Letter of Appointment, your acceptance, and your understanding of your obligations by filling in the attached form.

If you require any further assistance, please let me know.

Yours sincerely

**Gemma Swallow**

Technical Director

**DD** 0141 227 9478

**T** 0141 221 0970

STATEMENT OF ACCEPTANCE

I …………………. acknowledge the above appointment and understand my obligations as Principal Designer as detailed in CDM 2015.

Signed……………………………………….

Date…………………………………………